





MINUTES
 Regular Meeting
 Laguna Madre Water District
 Board of Directors
 Wednesday, September 28, 2022
 5:36 PM – 6:45 PM
 Board Room

1	<p><u>QUORUM</u></p> <p>Chairman, Scott Friedman Vice-Chairman, Adam Lalonde Secretary, Jason Starkey Director William "Bill" Donahue Director Dave Boughter</p> <p style="text-align: center;"> arrived at 5:37 PM arrived at 5:37 PM</p> <p><u>ADMINISTRATIVE STAFF</u> General Manager, Carlos J. Galvan, Jr. Director of Operations, Robert Gomez District Engineer, Charles Ortiz Director of Finance, Eduardo Salazar Purchasing Agent, Enrique Samaniego Attorney, Brian Hansen Information Tech Specialist, Brandon Edge</p>	
2	<p><u>Pledge of Allegiance And Invocation</u></p> <p>The meeting began with the Pledge of Allegiance, and R. Gomez said the Opening Prayer</p>	
3	<p><u>Invitation to the Audience for Public Comments</u></p> <p>Comments:</p> <ul style="list-style-type: none"> • Joel Lopez, Distribution Manager, thanked the Board for passing the Budget and the Cost of Living Adjustment 	PUBLIC COMMENTS
4	<p><u>Consider and discuss possible approval of the Minutes for the Regular Meeting from September 14, 2022. (C. Galvan) 🟦</u></p> <p>Discussion:</p> <p>The Board approved the Minutes as presented</p> <p style="text-align: center;">The motion carried unanimously: MOVED BY W. DONAHUE, SECONDED BY J. STARKEY. MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED
5	<p><u>General Manager's Report</u></p> <p><u>Groundbreaking Ceremony</u> – Reminder of Ceremony - tomorrow at 8 AM. Also noted, he invited the Bond Committee, Port Isabel, and South Padre Island Chambers of Commerce, along with all the other entities, Mayors, and Council Members</p>	GENERAL MANAGER'S REPORT

	<p><u>Reservoir Levels</u> – C Galvan gave out printed copies of the reservoir levels, which are attached to the minutes. Today’s levels are at 31.9. Galvan also noted the District would do away with phase 3 but continue with phase 2 with the Water Conservation Plan</p> <p>✓ Board suggested reviewing the Water Conservation Plan and agreed to do it in March</p>	
6	<p><u>Presentation by 7-Seas Water Group on Desalination Treatment Plant with Reverse Osmosis. (Richard White)</u></p> <p>Discussion:</p> <p>Richard Whiting, Vice President of Business Development for Seven Seas Water Group, gave a PowerPoint presentation, and a copy is attached to the minutes. Questions and answers followed the presentation.</p>	PRESENTATION
7	<p><u>Director of Operation’s Report</u> 💧</p> <p><u>Update on the Water line Repair under the bridge</u> - R. Gomez illustrated photos, and copies are attached to the minutes on the work done on the bridge and the cost</p> <p><u>Report on the Raw Water line on Whipple Road in Los Fresnos</u> - R. Gomez gave an update and illustrated a photo, and a copy is attached to the minutes on the raw water line</p>	DIRECTOR OF OPERATIONS REPORT
8	<p><u>District Engineer’s Report</u> 💧</p> <p><u>Seawater Desalination Kickoff Meeting</u> – C. Ortiz updated on September 15, 2022, meeting with Tetra Tech, Port Isabel-San Benito Navigation District, by U.S. Army Corps of Engineers. In addition to the desalination study, the District intends to obtain water quality information to support design requirements for the treatment process. The District provided a 50% local cost share to develop a comprehensive water resource plan</p> <p><u>North American Development Bank – Long Island Village</u> - C. Ortiz reported on the meeting on September 21, 2022, with North American Development Bank, Bond Counsel, and Financial Advisors on the financing of the entire amount of the Long Island Village project.</p>	DISTRICT ENGINEER’S REPORT
9	<p><u>Consider and discuss for possible approval of Worker’s Compensation Renewal. (E. Samaniego)</u> 💧</p> <p>Discussion:</p> <p>The Board agreed on the contract renewal with Texas Insurance for \$20,024</p> <p>Motion carried unanimously:</p> <p>MOVED BY J. STARKEY, SECONDED BY W. DONAHUE.</p> <p>MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED
10	<p><u>Consider and discuss possible approval of the annual contract for asphalt paving and repair projects renewal. (E. Samaniego)</u> 💧</p> <p>Discussion:</p> <p>The Board agreed on the contract renewal with G & T Paving</p> <p>Motion carried unanimously:</p> <p>MOVED BY J. STARKEY, SECONDED BY D. BOUGHTER.</p> <p>MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED

11	<p><u>Director of Finance Report</u> </p> <p><u>Investment Update</u> – E. Salazar gave an Investment Update noting solicitation was sent out on 9/12/2022 by Valley View Consulting. The solicitation was both for certification of Deposit rates and security trades for six months and 12 months. The District purchased 2 FHLB discount notes from Rice’s Securities. These monies were last earning 2.24% at Veritex Community Bank as of the month ending August 2022. Below are the following yields:</p> <ul style="list-style-type: none"> • \$8,165,000 FHLB Discount Note maturing 3/31/2023 (6 months) to yield 3.824% at a purchase price of \$7,999,681.43 • \$9,365,000 FHLB Discount Note maturing 9/12/2023 (12 months) to yield 4.0529% at a purchase price of \$8,999,619.32 • <p><u>Engagement Letter to begin Audit</u> - E. Salazar presented the engagement letter and confirmed the services from Carr Riggs & Ingram for the District’s year-end Audit</p>	DIRECTOR OF FINANCE REPORT
12	<p><u>Consider and discuss for possible approval Bad Debt Write-Offs for the Fiscal Year Ending 9-30-2022. (E. Salazar)</u> </p> <p>Discussion:</p> <p>The Board approved the proposed Write-Offs as presented</p> <p style="text-align: center;">Motion carried unanimously:</p> <p style="text-align: center;">MOVED BY J. STARKEY, SECONDED BY D. BOUGHTER.</p> <p style="text-align: center;">MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED
13	<p><u>Consider and Review Expenditures from September 1, 2022, to September 15, 2022. (C. Galvan)</u> </p> <p>Discussion:</p> <p>The Board accepted the expenditures as presented</p> <p style="text-align: center;">THE EXPENDITURES ACKNOWLEDGED BY W. DONAHUE, J. STARKEY, S. FRIEDMAN, A. LALONDE, AND D. BOUGHTER</p>	ACKNOWLEDGMENT OF EXPENDITURES
18	<p><u>Adjournment</u></p> <p>There was no further business; the meeting adjourned at 6:45 PM.</p>	MEETING ADJOURNED @ 6:45 PM


SCOTT FRIEDMAN, CHAIRMAN
WILLIAM DONAHUE, DIRECTOR

MINUTES APPROVED THIS 12TH DAY OF OCTOBER 2022.