


MINUTES
 Regular Meeting
 Laguna Madre Water District
 Board of Directors
 Wednesday, May 22, 2019
 5:30 PM – 7:17 PM
 Board Room

1	<p><u>QUORUM</u></p> <p>PRESENT: Chairman, Scott Friedman Vice Chairman, Herb Houston Secretary, Alex Avalos Director, Jason Starkey Director, Adam Lalonde</p> <p style="text-align: center;"> arrived @ 5:44 PM</p> <p>ADMINISTRATIVE STAFF: General Manager, Carlos J. Galvan, Jr. Director of Operations, Robert Gomez District Engineer, Charles Ortiz Purchasing Agent, Enrique Samaniego Director of Finance, Eddie Salazar Attorney, Brian Hansen</p> <p>❖ <i>Agenda items presented as follows: 1,2,3,4,5,6,7,8,9,10,19,20,11,12,13,14,15,16,17,18,21</i></p>	
2	<p><u>INVOCATION AND PLEDGE OF ALLEGIANCE</u></p> <p>The meeting began with the Pledge of Allegiance and an Opening Prayer</p>	
3	<p><u>INVITATION TO THE AUDIENCE FOR PUBLIC COMMENTS</u></p> <p>COMMENTS:</p> <ul style="list-style-type: none"> • No comments 	
4	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE MINUTES OF THE WORKSHOP MEETING AND REGULAR MEETING ON MAY 8, 2019. (C. GALVAN) ♠</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • Workshop Meeting Minutes approved • Regular Meeting Minutes approved <p>Moved by H. HOUSTON, seconded by A. LALONDE.</p> <p style="padding-left: 40px;">Move to approve.</p>	MOTION CARRIED
5	<p><u>GENERAL MANAGER'S REPORT</u></p> <ul style="list-style-type: none"> • <u>WASTEWATER "A" LICENSE RECOGNITION</u> • <u>PUBLIC INFORMATION OFFICER</u> • <u>AUDIO AND VIDEO</u> <p>REPORT:</p>	GENERAL MANAGER'S REPORT

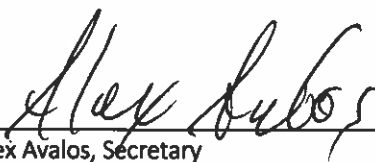
	<p><u>WASTEWATER "A" LICENSE RECOGNITION</u></p> <ul style="list-style-type: none"> • Francisco Guzman recognized for Wastewater "A" License • Joseph Moncivaiz recognized (not present) for Wastewater "C" License • Noe Cantu recognized for Bachelor's in Business Administration in Management <p><u>PUBLIC INFORMATION OFFICER</u></p> <ul style="list-style-type: none"> • Inquiring information and need to gather more information for RFP for the position • No one in-house for the Internship • Inquired into a Local Firm, possibilities but more information and questions followed • Recommendation from staff: Go with RFP's and hire an outside service rather than district hiring. A Full-time position is not sufficient for full-time work. The best way is for a firm to handle it on an as-needed basis <p><u>AUDIO AND VIDEO</u></p> <ul style="list-style-type: none"> • The video presentation from the second lowest bid available to be viewed sometime next week ✓ Will contact H. Houston to view the video 	
6	<p><u>CONSIDER AND REMOVE FROM THE TABLE THE FOLLOWING ITEM TABLED AT THE REGULAR MEETING ON MAY 8, 2019:</u></p> <p><u>CONSIDER AND APPROVE THE BOND COMMITTEE NOMINEES SELECTED FRO THE UPCOMING BOND ELECTION</u></p> <ul style="list-style-type: none"> • This item was removed from the table for discussion <p>Moved by A. AVALOS, seconded by H. HOUSTON.</p> <p>Motion moved to remove from the table</p>	MOTION CARRIED
7	<p><u>CONSIDER AND APPROVE THE BOND COMMITTEE NOMINEES SELECTED FOR THE UPCOMING BOND ELECTION. (C. GALVAN) ♦</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • It was agreed to table the item since the advertisement posted on Friday, May 17, 2019 • Item deferred to the next Regular Meeting on June 12, 2019 <p>Moved by A. AVALOS, seconded by H. HOUSTON.</p> <p>Motion moved to table.</p>	TABLED
8	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF BOARD TRAVEL TO ATTEND WATER REUSE IN TEXAS CONFERENCE ON MAY 23-24, 2019 (C. GALVAN) ♦</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • A. Avalos registered to attend 	MOTION CARRIED

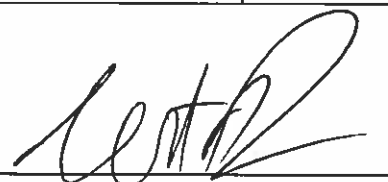
	<p>Moved by H. HOUSTON, seconded by A. LALONDE.</p> <p>Motion moved to approve.</p>	
9	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF ANNUAL UPDATES TO THE HURRICANE OPERATIONS MANUAL. (C. GALVAN) ♣</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • Updated information on names and contact information only • No changes on the procedures on Hurricane Operations Manual • The Board approved <p>Moved by A. AVALOS, seconded by H. HOUSTON.</p> <p>Motion moved to approve.</p>	MOTION CARRIED
10	<p><u>DISTRICT ENGINEER'S REPORT ♣</u></p> <ul style="list-style-type: none"> • <u>WATER RIGHTS UPDATE</u> <p>REPORT:</p> <ul style="list-style-type: none"> • Authorized Water rights under normal conditions are 7,513 acre-feet per year • Auto under drought conditions (fully prorated) 5,763 acre-feet per year • Average diversion is currently 5,400a acre-feet per year, purchased sufficient water rights to meet the system demand under drought conditions ❖ <i>Executive Session Items # 19 and # 20 got taken out of order and discussed after item #10</i> 	DISTRICT ENGINEER'S REPORT
11	<p><u>DISCUSS AND APPROVE A RESOLUTION AUTHORIZING THE ISSUANCE OF LAGUNA MADRE WATER DISTRICT WATERWORKS AND SEWER SYSTEM REVENUE BONDS, SERIES 2019; AWARDDING SALE OF THE BONDS TO THE TEXAS WATER DEVELOPMENT BOARD; AUTHORIZING OTHER MATTERS RELATED TO THE ISSUANCE OF THE BONDS, AND PROVING FOR AN IMMEDIATE EFFECTIVE DATE (RESOLUTION NO. 172-05-19) ♣</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • Board approved the resolution with the principal amount of \$5,425,000 and interest rate .7602% <p>Moved by H. HOUSTON, seconded by A. AVALOS.</p> <p>Motion moved to approve.</p>	MOTION CARRIED
12	<p><u>DIRECTOR OF OPERATION'S REPORT ♣</u></p> <ul style="list-style-type: none"> • <u>UPDATE ON MANHOLE REPAIR</u> • <u>PURCHASE OF VACTOR</u> <p>REPORT:</p> <p><u>UPDATE ON MANHOLE REPAIR</u></p> <ul style="list-style-type: none"> • Update on Retama and Gulf Blvd manhole repair and savings 	DIRECTOR OF OPERATION'S REPORT

	<ul style="list-style-type: none"> Repairs completed before Memorial Day weekend <p><u>PURCHASE OF VACTOR</u></p> <ul style="list-style-type: none"> The Vactor was ordered in February 2019; and it was received on May 14, 2019 Kinloch Equipment & Supply provided a loaner for about 2 ½ months with a cost savings of \$20,000.00 	
13	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF SURPLUS ITEMS LIST (R. GOMEZ) ♦</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> Cleaning up the area as per hurricane preparedness Most of the Surplus items are meters; there are over 4,700 meters Will advertise and sell on the open market for the best possible price ✓ Cost Savings article for the press is being worked on, possibly go out sometime next week <p>Moved by H. HOUSTON, seconded by J. STARKEY.</p> <p>Motion moved to approve.</p>	MOTION CARRIED
14	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF BUDGET TRANSFER FOR ENGINEERING SERVICES TO SUPPORT MAY 2020 BOND ELECTION (E. SALAZAR) ♦</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> Budget transfer to cover the engineering expense for May 2020 Bond Election <p>Moved by A. AVALOS, seconded by H. HOUSTON.</p> <p>Motion moved to approve.</p>	MOTION CARRIED
15	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF BUDGET TRANSFER IN THE CAPITAL FUND SEWER INFRASTRUCTURE (E. SALAZAR). ♦</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> Budget transfer to cover sewer infrastructure <p>Moved by H. HOUSTON, seconded by A. AVALOS.</p> <p>Move to approve.</p>	MOTION CARRIED
16	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF BUDGET ADJUSTMENT FOR THE LIFT STATION REHABILITATION (E. SALAZAR). ♦</u></p> <p>DISCUSSION:</p>	MOTION CARRIED

	<ul style="list-style-type: none"> Budget Adjust for Lift Station Rehab <p>Moved by H. HOUSTON, seconded by J. STARKEY.</p> <p>Move to approve.</p>	
17	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF AMENDMENT 3.3.8 DEACTIVATING A SMART WATER METER IN THE CUSTOMER SERVICE POLICY FOR LAGUNA MADRE WATER DISTRICT (RESOLUTION 173-05-19) (E. SALAZAR) ♦</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> There were discussion and questions; it was determined not to adopt the amendment <p>Moved by H. HOUSTON, seconded by A. LALONDE.</p> <p>Motion to deny.</p>	DENIED
18	<p><u>CONSIDER AND REVIEW EXPENDITURES FROM MAY 1-15, 2019. (C. GALVAN) ♦</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> No comments or questions <p>Expenditures acknowledged by H. HOUSTON and seconded by J. STARKEY.</p>	ACKNOWLEDGMENT OF EXPENDITURES
19	<p><u>EXECUTIVE SESSION PERMITTED BY THE OPEN MEETINGS ACT, V.T.C.A., GOVERNMENT CODE SECTION 551.001 ET. SEQ., UNDER SECTION 551.071, CONSULTATION WITH ATTORNEY; UNDER SECTION 551.074, PERSONNEL MATTERS; UNDER SECTION 551.087</u></p> <ol style="list-style-type: none"> <u>UPDATE ON LONG ISLAND VILLAGE WATER DISTRIBUTION AND WASTEWATER COLLECTION IMPROVEMENTS</u> <u>UPDATE ON LEGAL MATTERS WITH COUNSEL CONCERNING OPEN RECORDS REQUEST</u> <u>UPDATE ON FEMA UPDATE RELATED TO HURRICANE DOLLY 2008</u> <u>UPDATE ON LEGAL MATTERS CONCERNING RATEPAYERS APPEAL OF THE RAW WATER RATE</u> <u>DELIBERATION REGARDING THE EVALUATION OF DISTRICT EMPLOYEE TO WIT: GENERAL MANAGER</u> <p>❖ <i>This item, along with item #20, got taken out of order and discussed after item #10 on the agenda.</i></p> <p>A. AVALOS made a motion for the BOARD to go into executive session at 5:45 PM, seconded by H. HOUSTON.</p> <p>A. LALONDE withdrew himself from the Executive Session meeting for item "d," a quorum maintained.</p> <p>A. AVALOS made a motion for the BOARD to go into executive session at 7:01 PM, seconded by J. STARKEY.</p>	<p>MOTION CARRIED IN SESSION @ 5:45 PM</p> <p>MOTION CARRIED OUT OF SESSION @ 7:01 PM</p>

20	<p><u>CONSIDERATION AND ACTION ON EXECUTIVE SESSION ITEMS, IF NECESSARY.</u></p> <p>a. <u>UPDATE ON LONG ISLAND VILLAGE WATER DISTRIBUTION AND WASTEWATER COLLECTION IMPROVEMENTS. UNDER SECTION 551.087</u></p> <p>Motion: to proceed as directed Moved by A. LALONDE, seconded by J. STARKEY.</p> <p>b. <u>UPDATE ON LEGAL MATTERS WITH COUNSEL CONCERNING OPEN RECORDS REQUEST</u></p> <p>The CHAIRMAN noted no action.</p> <p>c. <u>UPDATE ON FEMA UPDATE RELATED TO HURRICANE DOLLY 2008</u></p> <p>Motion: to proceed as directed Moved by H. HOUSTON, seconded by A. LALONDE</p> <p>d. <u>UPDATE ON LEGAL MATTERS CONCERNING RATEPAYERS APPEAL OF THE RAW WATER RATE</u></p> <p>The CHAIRMAN noted no action.</p> <p>e. <u>DELIBERATION REGARDING THE EVALUATION OF DISTRICT EMPLOYEE TO WIT: GENERAL MANAGER</u></p> <p>The CHAIRMAN noted no action.</p>	<p>EXECUTIVE SESSION RESULTS:</p> <p><u>ITEM A</u> PROCEED AS DIRECTED</p> <p><u>ITEM B</u> NO ACTION</p> <p><u>ITEM C</u> PROCEED AS DIRECTED</p> <p><u>ITEM D</u> NO ACTION</p> <p><u>ITEM E</u> NO ACTION</p>
21	<p><u>ADJOURNMENT</u></p> <p>The CHAIRMAN adjourned the meeting at 7:17 PM</p>	


 Alex Avalos, Secretary


 Scott Friedman, Chairman

MINUTES APPROVED THIS 1ST DAY OF JULY 2019.

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