

MINUTES
 Regular Meeting
 Laguna Madre Water District
 Board of Directors
 Tuesday, February 26, 2019
 5:30 PM – 6:19 PM
 Board Room

1	<p><u>QUORUM</u></p> <p>PRESENT: Chairman, Scott Friedman Vice Chairman, Herb Houston Secretary, Alex Avalos Director, Jason Starkey Director, Adam Lalonde arrived @ 5:38 PM</p> <p>ADMINISTRATIVE STAFF: General Manager, Carlos J. Galvan, Jr. Director of Operations, Robert Gomez District Engineer, Charles Ortiz Purchasing Agent, Enrique Samaniego Director of Finance, Eddie Salazar Interim Attorney, Brian Hansen</p>	
2	<p><u>INVOCATION AND PLEDGE OF ALLEGIANCE</u></p> <p>The meeting began with the Pledge Allegiance and an Opening Prayer</p>	
3	<p><u>INVITATION TO THE AUDIENCE FOR PUBLIC COMMENTS</u></p> <p>COMMENTS:</p> <ul style="list-style-type: none"> • No Comments 	
4	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE MINUTES OF THE WORKSHOP MEETING AND REGULAR MEETING ON FEBRUARY 13, 2019. (C. GALVAN) 💧</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • Correction: Regular Meeting Minutes- Page 4, AMI Meter Project Update, meters installed in South Padre Island 1,278 (not 12,078) • Workshop Meeting minutes approved • Regular Meeting minutes approved with corrections on page 4 <p>Moved by H. HOUSTON, seconded by A. AVALOS.</p> <p>Move to approve subject to corrections.</p>	MOTION CARRIED

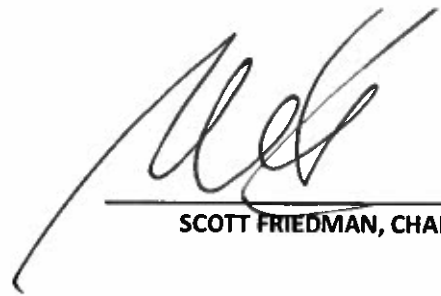
5	<p><u>GENERAL MANAGER'S REPORT</u></p> <ul style="list-style-type: none"> • <u>VIDEO & AUDIO UPDATE</u> <p>REPORT:</p> <ul style="list-style-type: none"> • After further review, costlier for a 15 to 20-minute video • Going out for RFP's next week 	<p>GENERAL MANAGER'S REPORT</p>
6	<p><u>CONSIDER AND REMOVE FROM THE TABLE THE FOLLOWING ITEM TABLED AT THE REGULAR MEETING ON FEBRUARY 13, 2019:</u></p> <p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL A RESOLUTION ADOPTING A REVISED WATER CONSERVATION & DROUGHT CONTINGENCY PLAN FOR THE DISTRICT (RESOLUTION NO. 171-02-19).</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • Board agreed to remove the item from the table for discussion <p>Moved by H. HOUSTON, seconded by A. AVALOS.</p> <p>Move to approve.</p>	<p>MOTION CARRIED</p>
7	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL A RESOLUTION ADOPTING A REVISED WATER CONSERVATION & DROUGHT CONTINGENCY PLAN FOR THE DISTRICT (RESOLUTION NO. 171-02-19). (C. GALVAN) 💧</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • Recommendation to remain tabled needs further review • Board agreed to table • Item deferred to the next regular meeting on March 13, 2019 <p>Moved by H. HOUSTON, seconded by A. AVALOS.</p> <p>Move to table.</p>	<p>MOTION CARRIED TO TABLE</p>
8	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF AGREEMENT BY AND BETWEEN LAGUNA MADRE WATER DISTRICT AND VALLEY VIEW CONSULTING, L.L.C. FOR INVESTMENT ADVISORY SERVICES. (C. GALVAN) 💧</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • Renewal, current agreement expires in March 2019 • Board agreed to approve <p>Moved by A. AVALOS, seconded by H. HOUSTON.</p> <p>Move to approve.</p>	<p>MOTION CARRIED</p>
9	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF BOARD TRAVEL TO ATTEND ASSOCIATION OF WATER BOARD DIRECTORS (AWBD) IN FORT WORTH, TEXAS, ON JUNE 13- 16, 2019. (C. GALVAN) 💧</u></p>	

	<p>DISCUSSION:</p> <ul style="list-style-type: none"> • The Chairman noted all Board Members encouraged to attend • Board Member driven conference <p>Moved by H. HOUSTON, seconded by A. AVALOS.</p> <p>Move to approve.</p>	<p>MOTION CARRIED</p>
<p>10</p>	<p><u>DISTRICT ENGINEER'S REPORT</u></p> <ul style="list-style-type: none"> • <u>WATER PLANT 1 CLEARWELL RESTORATION</u>💧 • <u>ENGINEERING CONTRACT NEGOTIATIONS FOR PORT ISABEL WWTF SLUDGE HOLDING TANK AND REHABILITATION OF 18 LIFT STATIONS</u>💧 <p>REPORT:</p> <p><u>WATER PLANT 1 CLEARWELL RESTORATION</u></p> <ul style="list-style-type: none"> ○ It's a buried tank, underground, concrete is the only option ○ Looked into a dome roof vs. repairing concrete ○ TCEQ requirements: Roof of all tanks needing to be designed and erected so that no water ponds at any point on the roof. No area of the roof shall have a slope of fewer than 0.75 inches per foot ○ We do have issues with ponding and cracks on the roof ○ In 2014 repaired all the walls, walls are good ○ Need to fix the roof ○ Two options: <ul style="list-style-type: none"> ▪ Option 1- Repair it, with what is already budgeted (with 80,000), by burying it with dirt ▪ Option 2 – Raise the roof, take care of the ponding (according to TCEQ requirements), project cost \$300,000 to \$375,000 ○ Question: Can we look into the different cost? It's a 50,000-gallon concrete tank that needs to get raised 15 inches and add a retaining wall for the ground and slope it to get rid of the pond ○ Suggestion: Go for the cheaper option ○ Board agreed to proceed with: the concrete, repair the roof and use dirt to eliminate the pond <p><u>ENGINEERING CONTRACT NEGOTIATIONS FOR PORT ISABEL WWTF SLUDGE HOLDING TANK AND REHABILITATION OF 18 LIFT STATIONS</u></p> <ul style="list-style-type: none"> ○ February 7, additional walkthrough for all the sites with Freese and Nichols <ul style="list-style-type: none"> ▪ Lift Station 12, rehab done in-house, removing from the list ▪ Lift Station 23, not on the list, proposing to adding to the list ▪ Lift Station 33, to decommissioned, with gravity flow to Lift Station 16 	<p>DISTRICT ENGINEER'S REPORT</p>

	<ul style="list-style-type: none"> ▪ Question: What does Interim Attorney advise? Interim Attorney reviewed Carollo's contract, and there are liability concerns. Discussion ensued ▪ Recommendation Option: Disregard Carollo's plan and Freese and Nichols to redesign ▪ Question to Interim Attorney: Have you ever been involved in a Lift Station litigation? No. ▪ Find out how much it will cost to redesign and the difference in cost and is there anything else that is needed ▪ Need to schedule a meeting with the Professional Services Committee 	
11	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE PURCHASE OF MATERIAL FOR ANDY BOWIE WWTP FENCE REPAIR. (E. SAMANIEGO) 📌</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • Material needed only • Work was done in-house • Bid recommendation award to lowest bid from Bell Fence Supply for \$10,073.08 • Board approved the purchase of material <p>Moved by A. AVALOS, seconded by H. HOUSTON.</p> <p>Move to approve Bell Fence.</p>	MOTION CARRIED
12	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE PURCHASE OF AN INVENTORY CONTROL MODULE. (E. SAMANIEGO) 📌</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • Current inventory keeps its system; it's a vehicle maintenance system, not designed as an inventory software. Service Orders gets delayed • New system Incode is compatible. Improving efficiency and accuracy. • Contract with Tyler Technologies for \$7,325.00. Annual maintenance fee of \$1,375 • Board approved the purchase of the Inventory Control Module <p>Moved by A. AVALOS, seconded by J. STARKEY.</p> <p>Move to approve.</p>	MOTION CARRIED
13	<p><u>CONSIDER AND REVIEW EXPENDITURES FOR FEBRUARY 1-15, 2019. (C. GALVAN) 📌</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • No questions or comments • H. HOUSTON and A. AVALOS moved to acknowledge the expenditures 	EXPENDITURES ACKNOWLEDGMENT

14	<p><u>CONSIDER AND REMOVE FROM THE TABLE THE FOLLOWING EXECUTIVE SESSION ITEM TABLED AT THE REGULAR MEETING ON FEBRUARY 13, 2019:</u></p> <p><u>DISCUSSION ON LEGAL MATTERS WITH COUNSEL CONCERNING RATEPAYERS APPEAL OF THE DECISION BY LAGUNA MADRE WATER DISTRICT TO CHANGE RATES.</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • Board agreed to remove the item from the table for discussion <p>Moved by A. AVALOS, seconded by J. STARKEY.</p> <p>Motion moved.</p>	MOTION CARRIED
15	<p><u>EXECUTIVE SESSION PERMITTED BY THE OPEN MEETING ACT, V. T. C. A., GOVERNMENT CODE SECTION 551.001 ET. SEQ., UNDER SECTION 551.071, CONSULTATION WITH ATTORNEY:</u></p> <p><u>DISCUSSION ON LEGAL MATTERS WITH COUNSEL CONCERNING RATEPAYERS APPEAL OF THE DECISION BY LAGUNA MADRE WATER DISTRICT TO CHANGE RATES.</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • The Board took a short recess before going into Executive Session. • Per Texas Local Government Code 171.004, A. Lalonde did not join the Executive Session Meeting. An affidavit signed and notarized attached to the minutes <p>J. STARKEY made a motion for the BOARD to go into executive session at 5:58 PM, seconded by A. LALONDE.</p> <p>A. LALONDE withdrew himself from the Executive Session meeting, a quorum maintained.</p> <p>A. AVALOS made a motion for the BOARD to come out of executive session at 6:19 PM, seconded by J. STARKEY.</p> <p>A. LALONDE joined the meeting after the Board came out of Executive Session.</p>	<p>EXECUTIVE SESSION:</p> <p>MOTION CARRIED IN SESSION @ 5:58PM</p> <p>MOTION CARRIED OUT OF SESSION @ 6:19 PM</p>
16	<p><u>CONSIDERATION AND ACTION ON EXECUTIVE SESSION ITEM, IF NECESSARY.</u></p> <p><u>DISCUSSION ON LEGAL MATTERS WITH COUNSEL CONCERNING RATEPAYERS APPEAL OF DECISION BY LAGUNA MADRE WATER DISTRICT TO CHANGE RATES.</u></p> <p>Motion: to proceed as directed Moved by J. STARKEY, seconded by A. AVALOS.</p>	<p>EXECUTIVE SESSION RESULTS:</p> <p>MOTION CARRIED</p>
17	<p><u>ADJOURNMENT</u></p> <p>The CHAIRMAN adjourned the meeting at 6:19 PM</p>	


ALEX AVALOS, SECRETARY


SCOTT FRIEDMAN, CHAIRMAN



MINUTES APPROVED THIS 13TH DAY OF MARCH 2019.