


MINUTES
 Regular Meeting
 Laguna Madre Water District
 Board of Directors
 Wednesday, April 24, 2019
 5:30 PM – 6:50 PM
 Board Room

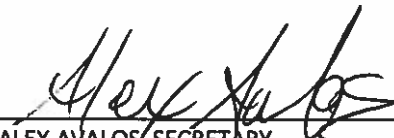
1	<p><u>QUORUM</u></p> <p>PRESENT: Vice Chairman, Herb Houston Secretary, Alex Avalos Director, Jason Starkey Director, Adam Lalonde</p> <p>ADMINISTRATIVE STAFF: General Manager, Carlos J. Galvan, Jr. Director of Operations, Robert Gomez District Engineer, Charles Ortiz Purchasing Agent, Enrique Samaniego Director of Finance, Eddie Salazar Attorney, Brian Hansen</p> <p>ABSENT: Chairman, Scott Friedman</p>	
2	<p><u>INVOCATION AND PLEDGE OF ALLEGIANCE</u></p> <p>The meeting began with the Pledge of Allegiance and an Opening Prayer</p>	
3	<p><u>INVITATION TO THE AUDIENCE FOR PUBLIC COMMENTS</u></p> <p>COMMENTS:</p> <ul style="list-style-type: none"> • No comments 	
4	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE MINUTES OF THE WORKSHOP MEETING ON APRIL 1, 2019. (C. GALVAN) 💧</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • No questions or comments • Minutes approved <p>Moved by A. LALONDE, seconded by J. STARKEY.</p> <p style="text-align: center;">Move to approve.</p>	MOTION CARRIED
5	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE MINUTES OF THE REGULAR MEETING ON APRIL 10, 2019. (C. GALVAN) 💧</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • Corrections made to item 9 on the minutes • Minutes approved 	MOTION CARRIED

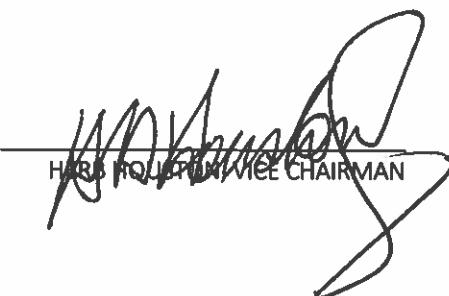
	<p>Moved by A. AVALOS, seconded by J. STARKEY.</p> <ul style="list-style-type: none"> • Move to approve with corrections. 	
6	<p><u>GENERAL MANAGER'S REPORT</u></p> <ul style="list-style-type: none"> • <u>UPCOMING AWBD CONFERENCE IN JUNE</u> <p>REPORT:</p> <ul style="list-style-type: none"> • Registration for AWBD Conference ✓ A. Avalos agreed to attend 	GENERAL MANAGER'S REPORT
7	<p><u>CONSIDER AND DISCUSS SCHEDULING A BOND ELECTION FOR NOVEMBER 2019 VS. MAY 2020 (C. GALVAN)</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • November 2019 too close recommending May 2020 ✓ Bring up at the next meeting when the full board is present 	DISCUSSION ITEM ONLY
8	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF CREATING A GENERAL OBLIGATION BOND COMMITTEE FOR UPCOMING BOND ELECTION (C. GALVAN)</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • Suggestion: Form a Committee that is not Board Members or Staff • Board and Staff can not advertise • Bond Committee is used to inform the Public about our Elections ✓ Board agreed to form a Committee at Workshop ✓ Possibly do an anonymous survey for District Employees regarding District needs, make sure everything gets on the list for the Elections ✓ Board agreed to schedule a Workshop Meeting on May 8, 2019, @ 4:30 PM with Department Heads at the Workshop 	NO ACTION TAKEN DISCUSSION ONLY
9	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF HIRING A PUBLIC INFORMATION OFFICER FOR LAGUNA MADRE WATER DISTRICT (C. GALVAN)</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • Public Information Officer can be part time or full time • Will Handle the Elections and calls regarding the elections • Public Information Officer possibly selected in-house • A Spokesperson will be important in the District's future. Best to consider before it's too late. Discussion ensued on requiring the position. • Possibly a firm that can handle the website and public information for the District ✓ Staff come up with and create clear objectives ✓ Check with other entities ✓ Job description ✓ The Attorney will give General Manager the contact information of other entities to gather information 	NO ACTION TAKEN DISCUSSION ONLY

10	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF CONCRETE CLEARWELL AT WATER PLANT 1 ROOF REHABILITATION (BID NO. WP-19-04-01) (C. ORTIZ) ♠</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • Recommend Award to DN Tanks, Inc. for Base Bid of \$83,900.00 • Discussion ensued regarding questions and answers for the purchase of 4 additional beams • Recommendation to do the base bid and alternate No. 1 – Additional Roof Supports. • Was this budgeted and part of our capital plan? Yes. ✓ For future purchases, Staff needs to provide information on the dollar amounts before and after and if budgeted <p>Moved by J. STARKEY, seconded by A. AVALOS.</p> <p>Motion moved to approve Concrete Clearwell at Water Plant #1 Roof Rehabilitation to cover the Base Bid and Alternate No. 1.</p>	MOTION CARRIED
11	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL TASK AUTHORIZATION WITH FREESE AND NICHOLS, INC. FOR ENGINEERING SERVICES TO COMPLETE PORT ISABEL WASTEWATER TREATMENT PLANT SLUDGE HOLDING TANK AND LIFT STATION REHABILITATION. (C. ORTIZ) ♠</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • Presentation by Freese and Nichols Representatives, Mr. Rey Longoria and Mr. Charles Kucherka, followed by questions and answers • Want to redesign and prioritize projects • Want to review the fee estimate • Want to spend more time and refine on what to do on the lift stations • Texas Water Development Board funding was based on Garver's Report ✓ This item was tabled and deferred to the next Regular Meeting on May 8, 2019 ✓ Board member review before the Regular Meeting and go to sites <p>Moved by A. AVALOS, seconded by J. STARKEY.</p> <p>Move to the table.</p>	MOTION CARRIED to <u>TABLE.</u>
12	<p><u>DIRECTOR OF FINANCE REPORT</u></p> <ul style="list-style-type: none"> • <u>FEMA UPDATE</u> • <u>REQUEST A CUSTOMER SERVICE COMMITTEE MEETING</u> <p>REPORT: <u>FEMA UPDATE:</u></p> <ul style="list-style-type: none"> • Ongoing issues with FEMA from Hurricane Dolly in 2008 and the Texas Department of Emergency Management 	DIRECTOR OF FINANCE REPORT

	<ul style="list-style-type: none"> • The recovery money from Hurricane Dolly, supposedly spent money on three items (three water tanks) not authorized by FEMA. FEMA claims that work authorized was for the outside of the water tank. The District did a full rehabilitation on the tanks inside and out. The District found corrosion on the inside and the outside of the tanks when drained. Discussion ensued. • The District filed a response claim in May 2018 • Total money, \$469,000.00 given to the District for all damages on all properties • Need to give back \$203,252.30 • Meeting with Texas Department of Public Safety, Texas Department of Emergency Management, Attorney, Mr. Brian Hansen, and Staff scheduled for tomorrow in the afternoon <p><u>REQUEST A CUSTOMER SERVICE COMMITTEE MEETING:</u></p> <ul style="list-style-type: none"> • Requesting a meeting with the Customer Service Committee to discuss a smart meter topic concerning a future customer wanting to build in this area. A future customer requesting a meter that is not a smart meter • The Service Policy does not have procedures regarding that concern, and the Committee needs to discuss and establish. • A. Avalos part of the Committee ✓ A meeting scheduled for tomorrow Thursday, April 25, 2019, @ 3 PM 	
13	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE RATIFICATION OF PAYMENT TO CAMERON COUNTY ELECTION SERVICES FOR THE LAGUNA MADRE WATER DISTRICT BOARD OF DIRECTORS GENERAL ELECTION ON NOVEMBER 6, 2018. (E. SALAZAR)</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • Invoice for November 2018 Elections <p>Moved by A. LALONDE, seconded by J. STARKEY.</p> <p>Move to approve.</p>	MOTION CARRIED
14	<p><u>CONSIDER AND REVIEW EXPENDITURES FROM APRIL 1– 15, 2019. (C. GALVAN)</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • No comments or questions <p>Expenditures acknowledged by A. AVALOS and seconded by J. STARKEY.</p>	ACKNOWLEDGMENT OF EXPENDITURES
15	<p><u>EXECUTIVE SESSION PERMITTED BY THE OPEN MEETING ACT, V. T. C. A., GOVERNMENT CODE SECTION 551.001 ET. SEQ., UNDER SECTION 551.071, CONSULTATION WITH ATTORNEY:</u></p>	

	<p>a. <u>DISCUSSION ON LEGAL MATTERS WITH COUNSEL CONCERNING OPEN RECORDS REQUEST.</u></p> <p>b. <u>UPDATE BY LEGAL COUNSEL AND CONSIDERATION OF ACTION ON EXISTING LITIGATION INVOLVING THE CONSTRUCTION OF WATER PLANT NO. 2.</u></p> <p>c. <u>CONSIDER AND DISCUSS 2-ACRE TRACT NEXT TO PORT ISABEL WASTEWATER TREATMENT PLANT WITH GARCIA DOUGHERTY INTERESTS. </u></p> <p>d. <u>DISCUSSION ON LEGAL MATTERS CONCERNING RATEPAYERS APPEAL OF THE RAW WATER RATE.</u></p> <p>J. STARKEY made a motion for the BOARD to go into executive session at 6:31 PM, seconded by A. LALONDE.</p> <p>A. LALONDE withdrew himself from the Executive Session meeting for item "d," a quorum maintained.</p> <p>The BOARD came out of executive session at 6:49 PM.</p>	<p>MOTION CARRIED IN SESSION @ 6:31 PM</p> <p>MOTION CARRIED OUT OF SESSION @ 6:49 PM</p>
16	<p><u>CONSIDERATION AND ACTION ON EXECUTIVE SESSION ITEMS, IF NECESSARY.</u></p> <p>The VICE-CHAIRMAN noted to proceed as directed.</p>	<p>EXECUTIVE SESSION RESULTS:</p> <p>PROCEED AS DIRECTED</p>
17	<p><u>ADJOURNMENT</u></p> <p>The meeting was adjourned at 6:50 PM</p>	


ALEX AVALOS, SECRETARY


HERB RODRIGUEZ, VICE CHAIRMAN

MINUTES APPROVED THIS 8TH DAY OF MAY, 2019.