


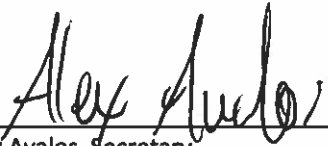
MINUTES
 Regular Meeting
 Laguna Madre Water District
 Board of Directors
 Wednesday, September 25, 2019
 5:30 PM – 6:00 PM
 Board Room

1	<p><u>QUORUM</u></p> <p>PRESENT: Chairman, Scott Friedman Vice-Chairman, Herb Houston Secretary, Alex Avalos Director, Jason Starkey Director, Adam Lalonde</p>  <p>ADMINISTRATIVE STAFF: General Manager, Carlos J. Galvan, Jr. Director of Operations, Robert Gomez District Engineer, Charles Ortiz Purchasing Agent, Enrique Samaniego Director of Finance, Eddie Salazar Attorney, Brian Hansen</p>	
2	<p><u>INVOCATION AND PLEDGE OF ALLEGIANCE</u></p> <p>The meeting began with the Pledge of Allegiance and Opening Prayer</p>	
3	<p><u>INVITATION TO THE AUDIENCE FOR PUBLIC COMMENTS</u></p> <p>COMMENTS:</p> <ul style="list-style-type: none"> • No one in the audience responded. • No comments from the Board or Staff 	
4	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL THE MINUTES OF THE REGULAR MEETING ON SEPTEMBER 12, 2019. (C. GALVAN) ♦</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • Regular Meeting Minutes approved <p>Moved by H. HOUSTON, seconded by A. LALONDE. Move to approve.</p>	<p>MOTION CARRIED</p>
5	<p><u>GENERAL MANAGER’S REPORT</u></p> <ul style="list-style-type: none"> • <u>AUDIO AND VIDEO PRESENTATION</u> • <u>RESCHEDULE OCTOBER 9TH REGULAR MEETING</u> <p>REPORT:</p>	<p>GENERAL MANAGER’S REPORT</p>

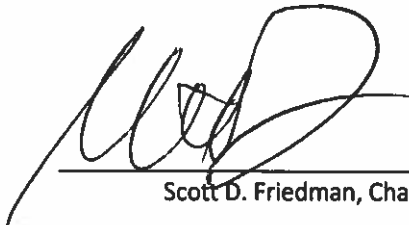
	<p><u>AUDIO AND VIDEO PRESENTATION</u></p> <ul style="list-style-type: none"> • Reviewed Video and needs improvements • Meeting with the producer on Tuesday, Oct. 2, 2019, @ 9 Am ✓ Request: Email video to the Board <p><u>RESCHEDULE OCTOBER 9TH REGULAR MEETING</u></p> <ul style="list-style-type: none"> • Staff is meeting with Texas Water Developing Board on October 10, 2019, in Austin, Texas • Staff will travel on the 9th, no evening flights available ✓ Board agreed to cancel the meeting on October 9th • Discussion on possibly changing the day of the regularly scheduled meetings or change the time because of a schedule conflict with the meetings scheduled on Wednesdays at 5:30 PM ✓ Board agreed to change the time of the meeting from 5:30 PM to 4:30 PM for the Regular Meeting on October 23, 2019 	
6	<p><u>DISTRICT ENGINEER'S REPORT</u> ♦</p> <p><u>CAPITAL IMPROVEMENTS PROJECT</u></p> <p>REPORT:</p> <ul style="list-style-type: none"> • Review of the Capital Projects, a followup from the last meeting to have a one-page spreadsheet followed by questions and answers • Tank scenarios under analysis on October 9th • Lift Station Rehab and Isla Blanca Wastewater Treatment Plant scheduled for October 7th • Reviews more complete for the regular meeting on October 23, 2019 • Question: For the Contingencies, is that normal for a project like this? First time to see that kind of reference and range. It's Freese and Nichols methodology for how they report their estimates • The spreadsheet needs more work • Possibly schedule a Bond Planning Committee meeting for October 15th 	<p>DISTRICT ENGINEER'S REPORT</p>
7	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF ABANDONMENT AND RELOCATION OF UTILITY EASEMENT FOR COLUMBIA PADRE BOULEVARD, LLC AT LOTS ONE (1), TWO (2), THREE (3), FOUR (4) AND LOT NINE (9), BLOCK NUMBER NINETY SIX (96), PADRE BEACH, SECTION VII, CITY OF SOUTH PADRE ISLAND, CAMERON COUNTY, TEXAS. (C. ORTIZ)</u> ♦</p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • Some changes made to the site plan. Will not sign off on the plat until they have the water line in place. • First motion amended to include the subject letter clause extension for a required water line extension to maintain services to lot 5, 6, 7, and 8 	<p>MOTION CARRIED</p>

	<p>Amended motion moved by H. HOUSTON, seconded by A. AVALOS.</p> <p>The motion moved to approve.</p>	
8	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF AUDIT ENGAGEMENT LETTER FROM CARR, RIGGS & INGRAM, LLC WITH LAGUNA MADRE WATER DISTRICT FOR AN AUDIT OF THE FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019. (E. SALAZAR) ♦</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • The Auditors were awarded a three-year contract, and this is their second year • The Audit Engagement Letter is a standard letter done before every audit • Board approved <p>Moved by H. HOUSTON, seconded by J. STARKEY.</p> <p>The motion moved to approve.</p>	MOTION CARRIED
9	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF THE FINANCIAL REPORTS FOR JULY 2019. (E. SALAZAR) ♦</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • No discussion • Board approved as presented <p>Moved by A. AVALOS, seconded by A. LALONDE.</p> <p>Motion moved to approve.</p>	MOTION CARRIED
10	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE APPROVAL OF WORKERS' COMPENSATION, LIABILITY, AND PROPERTY INSURANCE PROPOSALS FOR THE COVERAGE PERIOD 2019-2020. (E. SAMANIEGO) ♦</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • Insurance for this coming year • Staff recommendations: <ul style="list-style-type: none"> ○ Workers' Compensation Insurance- Texas Insurance for \$38,251.00 ○ Liability and Property insurance- Texas Municipal League for \$71,591.00 ○ Total \$109,842.00 • Question: What was paid last year? \$109,086.00 <p>Moved by A. AVALOS, seconded by A. LALONDE.</p> <p>Motion moved to approve.</p>	MOTION CARRIED

11	<p><u>CONSIDER AND DISCUSS FOR POSSIBLE RATIFICATION OF ROOF REPAIR PAYMENT FOR CUSTOMER SERVICE ENTRANCE AND DRIVE -THROUGH. (E. SAMANIEGO) ♣</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • The quote was rejected on April 10, 2019, because of the high price • Due to the urgent nature of repairs, renegotiated the price but unforeseen labor cost increased the price • Quote amount \$9,558.00 plus Metal Roof (unforeseen labor) \$825.00, total \$10,383.00 • The roof tiles were falling off at the drive-through and customer entrance posing a safety risk to customers and causing water damages to the building • Board approved <p>Moved by J. STARKEY, seconded by A. LALONDE.</p> <p>Motion moved to ratify.</p>	MOTION CARRIED
12	<p><u>CONSIDER AND REVIEW EXPENDITURES FROM SEPTEMBER 1 – SEPTEMBER 15, 2019. (C. GALVAN) ♣</u></p> <p>DISCUSSION:</p> <ul style="list-style-type: none"> • No comments or questions <p>Expenditures acknowledged by J.STARKEY and seconded by H. HOUSTON.</p>	ACKNOWLEDGMENT OF EXPENDITURES
13	<p><u>EXECUTIVE SESSION PERMITTED BY THE OPEN MEETING ACT, V. T. C. A., GOVERNMENT CODE SECTION 551.001 ET. SEQ., UNDER SECTION 551.071, CONSULTATION WITH ATTORNEY: ♣</u></p> <p><u>UPDATE ON LEGAL MATTERS CONCERNING RATEPAYERS APPEAL OF THE RAW WATER RATE</u></p> <p>No discussion. The CHAIRMAN noted no Executive Session.</p>	NO EXECUTIVE SESSION
14	<p><u>CONSIDERATION AND ACTION ON EXECUTIVE SESSION ITEM, IF NECESSARY.</u></p> <p><u>UPDATE ON LEGAL MATTERS CONCERNING RATEPAYERS APPEAL OF THE RAW WATER RATE</u></p> <p>The CHAIRMAN noted no Executive Session.</p>	NO EXECUTIVE SESSION
15	<p><u>ADJOURNMENT</u></p> <p>There being no further business the Chairman adjourned the meeting at 6 PM</p>	MEETING ADJOURNED @ 6:00 PM



Alex Avalos, Secretary



Scott D. Friedman, Chairman

MINUTES APPROVED THIS 23RD DAY OF OCTOBER, 2019.