


**MINUTES**  
 Regular Meeting  
 Laguna Madre Water District  
 Board of Directors  
 Wednesday, October 25, 2023  
 5:30 PM – 6:42 PM  
 Board Room

1	<p><b><u>QUORUM</u></b>          Scott Friedman, Chairman          Adam Lalonde, Vice-Chairman          William "Bill" Donahue, Director          Dave Boughter, Director</p> <p><b><u>ABSENT</u></b>          Jason Starkey, Secretary</p> <p><b><u>ADMINISTRATIVE STAFF</u></b>          Carlos J. Galvan, Jr., General Manager          Robert Gomez, Director of Operations          Charles Ortiz, District Engineer          Eduardo Salazar, Director of Finance          Enrique Samaniego, Purchasing Agent          Brandon Edge, Information Tech Specialist          Santiago Ochoa, IV, Superintendent of Wastewater          Noe Cantu, Superintendent of Water          Brian Hansen, Attorney</p>		
2	<p><b><u>Pledge of Allegiance and Invocation.</u></b>          The meeting began with the Pledge of Allegiance, and N. Cantu said the Opening Prayer.</p>		
3	<p><b><u>Invitation to the Audience for Public Comments</u></b>          Comments:</p> <ul style="list-style-type: none"> <li>• C. Galvan noted a Workshop is scheduled for the Board of Directors for November 1, 2023, at 3:30 PM, and will receive Board Packets on Friday.</li> </ul>		PUBLIC COMMENTS
4	<p><b><u>Consider and discuss for possible approval the Minutes of the Regular Meeting from October 11, 2023.</u></b>          (C. Galvan) 🗣️</p> <p>Discussion: The Board approved the Minutes as presented.</p> <p style="text-align: center;">The motion carried unanimously:  <b>MOVED BY D. BOUGHTER, SECONDED BY W. DONAHUE.</b>  <b>MOTION: MOVE TO APPROVE WITH CORRECTIONS.</b></p>		MOTION CARRIED
5	<p><b><u>General Manager's Report</u></b> 🗣️          Mr. Galvan reported the following:</p>		GENERAL MANAGER'S REPORT

	<p><u>Reservoir Levels</u> - C. Galvan handed out printed copies at the meeting of the Brownsville Area Reservoirs monitored water supply. A copy is attached to the minutes. As of today, the levels combined declined to 20.9%. The district's Drought Management remains in Stage 3.</p>	
6	<p><u>District Engineer's Report</u> ♦</p> <p>Mr. Ortiz reported on the following:</p> <p><u>Status of Long Island Village Water and Sewer Improvements</u> – 60% design completion and trying to keep within budget. The project fund has an agenda item for approval to clean and televise additional sanitary sewer lines.</p> <p><u>Presentation by NorrisLeal for Port Isabel Seawater Desalination Treatment Facility</u> – Mr. Bill Norris from Norrisleal Engineering Water presentation on the LMWD Seawater RO Update, followed by questions and answers. Mr. Norris handed out printed copies at the meeting. A copy is attached to the minutes.</p> <p>Mr. Norris suggested starting a committee inviting people from the community to prepare and present to the public about the ongoing project.</p>	DISTRICT ENGINEER'S REPORT
7	<p><u>Consider and discuss for possible approval of Southern Trenchless Solutions Quote #23-105-305 to Clean and Televise Additional Sanitary Sewer Lines in Long Island Village. ( C. Ortiz)</u></p> <p>Discussion: The Board approved an increase of \$48,521 to inspect the remaining lines</p> <p style="text-align: center;">The motion carried unanimously:</p> <p style="text-align: center;"><b>MOVED BY A. LALONDE, SECONDED BY D. BOUGHTER.</b></p> <p style="text-align: center;"><b>MOTION: MOVE TO APPROVE.</b></p>	MOTION CARRIED
8	<p><u>Consider and discuss the Water Loss and current Water Metering System of the District. (E. Salazar)</u></p> <p>Discussion: E. Salazar gave a PowerPoint presentation on Billed Consumption from 2017-2023, Recent Meter Replacements, and Water Loss from 2019-2023, followed by questions and answers. E. Salazar handed out printed copies at the meeting. A copy is attached to the minutes.</p>	DISCUSSION ONLY
9	<p><u>Consider and discuss for possible approval the Financial Reports for August 2023. (C. Ortiz) ♦</u></p> <p>Discussion: The Board approved the Financials for August as presented.</p> <p style="text-align: center;">The motion carried unanimously:</p> <p style="text-align: center;"><b>MOVED BY A. LALONDE, SECONDED BY D. BOUGHTER.</b></p> <p style="text-align: center;"><b>MOTION: MOVE TO APPROVE.</b></p>	MOTION CARRIED
10	<p><u>Consider and discuss for possible approval the purchase of Time Clocks for Water Plants, Wastewater Plants Warehouse, and Main Office. (E. Samaniego) ♦</u></p> <p>Discussion: The Board approved the purchase of Time Clocks for \$26,488.</p> <p style="text-align: center;">The motion carried unanimously:</p> <p style="text-align: center;"><b>MOVED BY D. BOUGHTER, SECONDED BY W. DONAHUE.</b></p> <p style="text-align: center;"><b>MOTION: MOVE TO APPROVE.</b></p>	MOTION CARRIED

11	<p><u>Consider and review Expenditures from October 1, 2023, to October 15, 2023. (C. Galvan) 📌</u></p> <p>Discussion: The Board accepted the expenditures as presented.</p> <p style="text-align: center;">The expenditures acknowledged by: D. BOUGHTER, A. LALONDE, W. DONAHUE, and S. FRIEDMAN.</p>	ACKNOWLEDGED
12	<p><u>Consider and remove from the table the following EXECUTIVE SESSION item tabled at the Regular Meeting on October 11, 2023:</u></p> <p style="text-align: center;"><u>Deliberation regarding the Evaluation of District Employee to wit: General Manager (551.074)</u></p> <p>Discussion: The item was removed from the table</p> <p style="text-align: center;">The motion carried unanimously: MOVED BY A. LALONDE, SECONDED BY D. BOUGHTER. MOTION: REMOVE FROM THE TABLE.</p>	MOTION CARRIED
17	<p><u>EXECUTIVE SESSION permitted by the Open Meeting Act, V. T. C. A., Government Code Section 551.001 Et. Seq., under Section 551.071, Consultation with Attorney; under Section 551.072, Deliberation about Real Property; under Section 551.074, Personnel Matters: 📌</u></p> <ul style="list-style-type: none"> <li>a. <u>Deliberation regarding the Evaluation of District Employee to wit: General Manager. (551.074)</u></li> <li>b. <u>Land Purchase on HESS Property for Port Isabel Seawater Desalination Treatment Facility (551.071-551.072)</u></li> </ul> <p>The Chairman entertained to adjourn into Executive Session as permitted by the Open Meetings Act, VTCA, Government Code Section 551.001 Et Seq., under Section 551.071, Consultation with Attorney; under Section 551.072, Deliberations about Real Property; under Section 551.074, Personnel Matters; which authorizes the holding of such closed or Executive Session.</p> <p>With a motion by <u>A. Lalonde</u> and seconded by <u>D. Boughter</u>, the Board convened into Executive Session at <u>6:21 PM</u>.</p> <p>With a move by <u>A. Lalonde</u> and seconded by <u>W. Donahue</u>, the Executive Session ended at <u>6:41 PM</u>. The only matters described were discussed.</p>	EXECUTIVE SESSION
18	<p><u>Consideration and action on EXECUTIVE SESSION Item, if necessary.</u></p> <ul style="list-style-type: none"> <li>a. <u>Deliberation regarding the Evaluation of District Employee to wit: General Manager. (551.074)</u></li> </ul> <p style="text-align: center;">The motion carried unanimously: MOVED BY D. BOUGHTER, SECONDED BY A. LALONDE. MOTION: TABLE.</p>	EXECUTIVE SESSION

	<p>b. <u>Land Purchase on HESS Property for Port Isabel Seawater Desalination Treatment Facility (551.071-551.072)</u></p> <p>The motion carried unanimously:  <b>MOVED BY A. LALONDE, SECONDED BY D. BOUGHTER.</b></p> <p><b>MOTION: PROCEED AS DIRECTED.</b></p>	
19	<p><u>Adjournment</u></p> <p>There was no further business; the meeting was adjourned.</p>	<p>MEETING  ADJOURNED  @  6:42 PM</p>



SCOTT FRIEDMAN, CHAIRMAN



JASON STARKEY, SECRETARY



MINUTES APPROVED THIS 8<sup>TH</sup> DAY OF NOVEMBER 2023.