

MINUTES
Regular Meeting
Laguna Madre Water District
Board of Directors
Wednesday, August 10, 2022
5:30 PM – 6:17 PM
Board Room




1	<p><u>Quorum</u></p> <p>PRESENT: Chairman, Scott Friedman Vice-Chairman, Adam Lalonde Director William "Bill" Donahue Director Dave Boughter</p> <p>ABSENT: Secretary, Jason Starkey</p> <p><u>Administrative Staff:</u> General Manager, Carlos J. Galvan, Jr. Director of Operations, Robert Gomez District Engineer, Charles Ortiz Director of Finance, Eduardo Salazar Purchasing Agent, Enrique Samaniego Attorney, Brian Hansen Information Tech Specialist, Brandon Edge</p>	
2	<p><u>Pledge of Allegiance And Invocation</u></p> <p>The meeting began with the Pledge of Allegiance, and R. Gomez said the Opening Prayer</p>	
3	<p><u>Invitation to the Audience for Public Comments</u></p> <p>Comments:</p> <ul style="list-style-type: none"> ➤ C. Galvan noted: <ul style="list-style-type: none"> • Water Leak under the Causeway – waiting on a quote for a catwalk. Two new valves were installed to isolate leaks under the causeway • Starting construction - Notice for Laguna Blvd for contractors to complete work in sections - Entertainment businesses notified and the City's Mayor. <ul style="list-style-type: none"> ○ Questions about providing walkovers to the companies – The District will make sure there are walkovers available • Drought Management Phase IV is almost complete, and revisions will be presented at the next meeting ➤ A. Lalonde requested an update on the Water Reclamation Plan and the Desalination (Note- see Engineers Report for more information) 	PUBLIC COMMENTS
4	<p><u>Consider and Discuss for Possible Approval of the Minutes for the Regular Meeting from July 27, 2022.</u> (C. Galvan) 💧</p> <p>Discussion:</p>	MOTION CARRIED

	<ul style="list-style-type: none"> The motion carried unanimously to approve the Minutes as presented <p>MOVED BY W. DONAHUE, SECONDED BY D. BOUGHTER.</p> <p>MOTION: MOVE TO APPROVE.</p>	
5	<p><u>General Manager's Report</u></p> <ul style="list-style-type: none"> <u>SPI Birding Center</u> - Odor Complaint call from Center, the foul odor from our Andy Bowie Wastewater Plant. The cause of the odor is due to the high level of the berm separation to retain water for animals and birds. The water contained is going stale. The District advised that the Center needed fresh water and a flow of water and suggested cutting the berm off, or it's best to dig ponds deeper if they want to retain water. <ul style="list-style-type: none"> The high copper levels are an issue the District is working on, and the engineers are looking into <u>Rotary Club</u> - The District attended a Rotary Club Meeting and presented the status of the Tax Bond Projects. Information was well received <ul style="list-style-type: none"> C. Galvan noted possibly doing more presentations at the Cities <ul style="list-style-type: none"> ✓ A. Lalonde requested for the District to give a presentation at the Golf Course on the weekend – With the date and time to be confirmed. C. Galvan suggested Saturday, August 20 Questions and answers regarding the Reservoir Levels and its storage of water – N. Cantu noted the District's reservoir levels are average <u>Schedule an Ad Hoc Committee Meeting with Adam Lalonde and Jason Starkey to discuss Personnel Policy - Employee Holiday Plan</u> – <ul style="list-style-type: none"> ✓ C. Galvan agreed to reach out to J. Starkey to schedule the meeting 	GENERAL MANAGER'S REPORT
6	<p><u>Director of Operation's Report</u> 💧</p> <ul style="list-style-type: none"> <u>Monthly Report</u> – July's Report comparison for Distribution Department overall was the same. However, the Collection Department showed 49 more calls than last year; most were cleanouts, sewer taps, and sewer backups. Preventive Maintenance stayed the same. 	DIRECTOR OF OPERATION'S REPORT
7	<p><u>District Engineer's Report</u> 💧</p> <ul style="list-style-type: none"> <u>Andy Bowie Wastewater Treatment Plant Copper Limit</u> – Garver will schedule a meeting with Texas Commission on Environmental Quality to get their input for alternatives to consider outfall modifications. The deadline for permit amendment is November 5, 2023 <u>Status of Tax Bond Projects</u> –Water Distribution Upgrades - the water still hasn't been tied in, so the data collection needs to be rescheduled <u>Long Island Village</u> – The project qualifies for 70% disadvantaged with Texas Water Development Board but did not rank high enough to get financial help and needs to find other means. They are looking into letters for support or public comments. The score won't change because the deadline was March 4, but any public statement encouraging the need for the project could help. Met with Long Island Village to see where their status is at and to get more comments submitted to help support the project <p>C. Ortiz handed out printed copies of a letter of Support for Laguna Madre Water District's support and recommendation for the application for funding through both the drinking water and clean water state revolving funds and attached them to the minutes. A copy of the letter is attached to the minutes.</p> <ul style="list-style-type: none"> <u>Direct Potable Reuse</u> – The Master plan was done in 2015 and is still valid. There's been no change in regulations; the only update is senate bill 905, which directed TCEQ to provide a guidance document for direct potable reuse. In our case, direct potable reuse means introducing into raw water supply 	DISTRICT ENGINEER'S REPORT

	<p>immediately before the water enters the water treatment. C Ortiz noted that that's what we are trying to implement. TCEQ has not issued the guidance document yet. Still, the document intends to gather all the current regulations to explain how the District will gain TCEQ approval for the project based on current policies. Discussion ensued</p> <ul style="list-style-type: none"> o C. Ortiz noted getting quotes right now from the lab to put in the budget request for next fiscal year o A. Lalonde asked: <ul style="list-style-type: none"> ▪ What's the timeline for a project like that? Response - Just the lab work could be one to two years, followed by about a year of design and 18 to 24 months of construction. There's also the financing ▪ What bond was passed that supported it, and is it still enforced? Response: The District still has authorization for the 15.6 million for the seawater <ul style="list-style-type: none"> ➢ Status- The District has an agreement with the Corps of Engineers to start modeling an intake and trying to relocate the site from SPI to PI. That's another year of study ➢ We don't have information on the intake and what goes out ➢ C. Galvan noted that a company called Seven Seas is looking into the cost and waiting for the electrical cost. A presentation for the Board possibly in a few weeks 	
8	<p><u>Director of Finance Report</u></p> <ul style="list-style-type: none"> • <u>Schedule a Budget Committee Meeting with Dave Boughter and Adam Lalonde</u> – The Committee agreed on Friday, August 19, at 3:30 PM • <u>Schedule a Budget Workshop</u> – The Board agreed on Wednesday, September 7 at 5:30 PM 	<p>DIRECTOR OF FINANCE REPORT</p>
9	<p><u>Consider and discuss for possible approval of the proposed tax rate to be published in the notice of a public hearing to be held on August 24, 2022, at 5:30 PM and subsequently adopt the tax rate at the regular meeting following the public hearing. (E Salazar)</u> 📍</p> <p>Discussion:</p> <ul style="list-style-type: none"> • E. Salazar noted the notice would be published in the newspaper tomorrow: <ul style="list-style-type: none"> o The new proposed tax rate (per 100 of value) this year is 0.069300 o 0.031099 increase. The increase is due to the 2020 tax bond that was issued this year in 2022 • ROLLCALL VOTE: <ul style="list-style-type: none"> o FOR the proposal: David Boughter, Adam Lalonde, Scott Friedman, and William Donahue o AGAINST the proposal: NONE o PRESENT and not voting: NONE o ABSENT: Jason Starkey • Motion carried unanimously <p>MOVED BY D. BOUGHTER, SECONDED BY A. LALONDE.</p> <p>MOTION: MOVE TO APPROVE.</p>	<p>MOTION CARRIED</p>

10	<p><u>Consider and discuss for possible approval to Rescind the Contract for Lease for Mailing Equipment and Software with Pitney Bowes. (E. Samaniego) 🗨️</u></p> <p>Discussion:</p> <ul style="list-style-type: none"> • Motion carried unanimously <p>MOVED BY W. DONAHUE, SECONDED BY D. BOUGHTER.</p> <p>MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED
11	<p><u>Consider and discuss for possible approval Contract for Lease for Mailing Equipment and Software. (E. Samaniego) 🗨️</u></p> <p>Discussion:</p> <ul style="list-style-type: none"> • Printed copies handed out of the bid tabulation and attached to the minutes • Recommendation for Board to approve the contract to Quadient for the lease of mailing equipment and software for \$33,554.40 • Motion carried unanimously <p>MOVED BY W. DONAHUE, SECONDED BY A. LALONDE.</p> <p>MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED
12	<p><u>Consider and discuss possible ratification of payment for purchasing 24" Rings and Covers for the Collection Department. (E Samaniego) 🗨️</u></p> <p>Discussion:</p> <ul style="list-style-type: none"> • Ratification amount of \$17,080.50 for Ring and Covers for the repaving of the Laguna Blvd • Motion carried unanimously <p>MOVED BY D. BOUGHTER, SECONDED BY A. LALONDE.</p> <p>MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED
13	<p><u>Consider and discuss possible ratification of payment for purchasing 24" Couplings for the Distribution Department. (E Samaniego) 🗨️</u></p> <p>Discussion:</p> <ul style="list-style-type: none"> • Ratification amount of \$14,1643. 04 for material needed to repair a 24" water line leak at Bahia Point • Motion carried unanimously <p>MOVED BY W. DONAHUE, SECONDED BY A. LALONDE.</p> <p>MOTION: MOVE TO APPROVE.</p>	MOTION CARRIED
14	<p><u>Consider and discuss possible approval to purchase 80 5/8" Meters for Warehouse Inventory. (E Samaniego) 🗨️</u></p> <p>Discussion:</p> <ul style="list-style-type: none"> • Contract awarded to Mueller for the \$16,520.00 • Motion carried unanimously 	MOTION CARRIED


	<p>MOVED BY A. LALONDE, SECONDED BY W. DONAHUE.</p> <p>MOTION: MOVE TO APPROVE.</p>	
15	<p><u>Consider and Review Expenditures from July 16, 2022, to July 31, 2022. (C. Galvan)</u> </p> <p>Discussion:</p> <ul style="list-style-type: none"> The Board accepted the expenditures as presented <p>EXPENDITURES WERE ACKNOWLEDGED UNANIMOUSLY BY D. BOUGHTER, A. LALONDE, S. FRIEDMAN, AND W. DONAHUE.</p>	<p>ACKNOWLEDGMENT OF EXPENDITURES</p>
16	<p><u>Adjournment</u></p> <p>THERE WAS NO FURTHER BUSINESS; THE CHAIRMAN ADJOURNED THE MEETING AT 6:17 PM.</p>	<p>MEETING ADJOURNED @ 6:17 PM</p>



ADAM LALONDE, VICE-CHAIRMAN




WILLIAM DONAHUE, DIRECTOR



MINUTES APPROVED THIS 24TH DAY OF AUGUST 2022.